

## **ATTACHMENT 3**

### **Code of conduct for parents/guardians, students, volunteers, contractors and visitors**

I commit to contributing to creating an environment at Kids on Meridian that:

- respects the rights of the child and values diversity
- acknowledges the vulnerability of Aboriginal children, children from a culturally and linguistically diverse background and children with a disability and has zero tolerance of discrimination
- maintains a duty of care (refer to *Definitions*) towards all children at the service
- is committed to the safety and wellbeing of each child at the service
- is committed to the safety and wellbeing of all staff at the service
- provides a safe and secure environment for all at the service
- provides an open, welcoming environment in which everyone's contribution is valued and respected
- is committed to communicating openly and honestly
- is committed to continually learning how to be inclusive and respectful of cultural needs
- encourages parents/guardians, volunteers, students and community members to support and participate in the program and activities of the service.

#### **Relationships with children**

In our relationships with children, I commit to:

being a positive role model at all times

encouraging children to express themselves and their opinions

allowing children to undertake experiences that develop self-reliance and self-esteem

maintaining a safe environment for children

speaking to children in an encouraging and positive manner

giving each child positive guidance and encouraging appropriate behaviour

regarding all children equally, and with respect and dignity

having regard to each child's cultural values

respecting individual difference including age, physical and intellectual development, and catering for the abilities of each child at the service.

#### **Relationships with the Approved Provider, Nominated Supervisor, staff and others**

In my relationships with the Approved Provider, Nominated Supervisor, staff, other parents/guardians, volunteers and visitors I commit to:

reading and abiding by the *Code of Conduct Policy*

developing relationships based on mutual respect

working in partnership in a courteous, respectful and encouraging manner

valuing the input of others

sharing our expertise and knowledge in a considered manner

respecting the rights of others as individuals

giving encouraging and constructive feedback, and respecting the value of different professional approaches

respecting the privacy of children and their families and only disclosing information to people who have a need to know as required under the Privacy and Confidentiality policy

following the directions of staff at all times

treating the kindergarten environment with respect

raising any concerns, including concerns about safety, as soon as possible with staff to ensure that they can be resolved efficiently

raising any complaints or grievances in accordance with the *Complaints and Grievances Policy*.

## ATTACHMENT 4

### Code of Conduct Policy Acknowledgement for parents/guardians, students, contractors and volunteer

I hereby acknowledge that I received a copy of the *Code of Conduct Policy* for Kids on Meridian.

I have read this policy and understand its contents. I commit to abiding by the Code of Conduct and fulfilling my responsibilities as outlined in this policy whilst my child is attending Kids on Meridian.

I agree to abide by the values, principles and practices set out within.

I understand that a breach of the Code of Conduct may lead to limitations being placed on my attendance at the service.

_____ Signature	_____ Name (please print)	_____ Date
_____	_____	_____
_____ Signature	_____ Name (please print)	_____ Date
_____	_____	_____
_____ Witness signature	_____ Name (please print)	_____ Date

Thank you for your contribution to making Kids on Meridian an open, safe, welcoming and friendly environment.